Direct Aid Program (DAP)

Form Preview

Introduction

Overview

What is the Direct Aid Program?

The Direct Aid Program (DAP) is a flexible small grants program funded by the Australian Government and managed through the Department of Foreign Affairs & Trade (DFAT) overseas posts. The program aims to support projects with a strong development focus that complement Australia's broader aid program which contributes to sustainable economic growth and poverty reduction. DAP projects should promote a distinctive and positive image of Australia.

Who can Apply?

DAP is available on a not-for-profit basis to individuals, community groups, NGOs and other entities engaged in development activities in countries that are eligible for official development assistance (ODA).

What activities are eligible for DAP Support?

DAP activities should primarily be aimed at achieving practical and tangible outcomes of high development impact. DAP is able to fund activities that have a direct, practical and immediate impact, including capacity building programs in the areas of governance and human rights engagement. We will favourably consider projects:

- in the areas of community and/or rural development, education, gender equality, disabilities, youth, human rights, the environment, small-scale infrastructure, economic empowerment and ad hoc humanitarian relief.
- where applicants and their communities make a contribution in labour, materials, transport or cash;
- sporting activities
- that enhance educational and cultural exchanges and people-to-people links
- that are achievable and have sustainable outcomes
- projects that provide educational or occupational/skills training

We will generally NOT fund the following:

- cash grants or micro-credit schemes or projects that involve the return of money
- commercial ventures
- purchase ofmajor assets, eg vehicles
- Australian or overseas study tours
- International travel
- Sponsorship of major sporting tournaments or cultural displays that do not have a clear developmental benefit
- staff salaries
- routine, recurring running costs and administrative expenses including office rental and utility costs, spare parts, routine maintenance

Projects should be self-contained, with finite time lines. Activities in which the recipient community themselves makes a significant contribution in terms of labour, materials or cash are particularly well-received. Projects that might act as a catalyst for additional development of the community or a model for similar developments elsewhere will also be welcomed. There is no minimum amount that a single DAP project can receive but the maximum is AUD60,000 over the life of the project. Activities may run up to a maximum of two years.

Proposals must be clearly defined with specific outputs. Proposals will be approved or rejected on the basis of:

- the costs and the development benefits of the proposal
- achievable and sustainable outcomes
- soundness of the project's objectives and design
- the practicability of the proposed implementation arrangements, and
- whether the project conforms with the objectives of the Direct Aid Program

Direct Aid Program (DAP)

Form Preview

Instructions

This form is to be completed by the applicant online. All applications must be accompanied by a fully costed project budget.

This application form should be read in conjunction with the Direct Aid Program Guidelines, which are available at http://www.dfat.gov.au/direct_aid_program/

Notes:

1. DAP building and construction related projects should meet or exceed Australian standards wherever reasonably practicable to do so.. Departure from Australian WHS standards on the basis that meeting such standards is not "reasonably practicable" should only be accepted where it is defensible to do so, supported by a clear, persuasive and documented explanation. In such cases, the project should meet the highest standard that is reasonably practicable, with hazard mitigation measures supported by a hazard identification and risk assessment report identifying the residual risks of injury and illness to any workers or third parties, and proposed mitigation strategy.

2. If the project involves working with children, the organisation must have a current child protection policy or code of conduct to be eligible. See Attachment A for an example Child Protection Code of Conduct.

3. Recipients of DAP funding must ensure that no support or resources are provided to any entity subject to sanctions (by the United Nations Security Council or the Australian Government).

4. Recipients of DAP funding must ensure that the work conducted in relation to this project is undertaken in a safe manner and complies with all applicable local laws, standards and policies that relate to health and safety.

Applicant Details

* indicates a required field.

Applicant Organisation and Contact Details

Organisation Name *

Type of Organisation

Other

Postal Address *

Address

Suburb/Town	**State/Province**	**Postcode**	**Country**

Primary Contact *

Title	**First Name**	**Last Name**

Position *

Work Phone Number *

Must be an international phone number

Mobile Phone Number

Must be an international phone number

Direct Aid Program (DAP)

Form Preview

Email *

Must be an email address

Previous DAP Projects

Have you received DAP funding previously?

If yes, list any projects previously done by this organisation through the Direct Aid Program

Project Name	Name and Contact	Amount Funded	Dates
		Total:	

If No, provide details of two referees for your project

Referee One

Name

Position

Primary Phone Number

Primary Email

Referee Two

Name

Position

Office Phone Number

Office Email

Description of Organization

When was your organization started?

How many members do you have?

(Total, Women, Men, Youth)

What is the main purpose of your organization?

Project Proposal

* indicates a required field.

Direct Aid Program (DAP)

Form Preview

Project Summary

Name of Project *

Must be no more than 20 words

Project description *

Must be no more than 150 words

Start Date *

Must be a date

End Date *

Must be a date

Project Location

Project Country *

Location of Project *

Project Objectives

Select one or more of the Objectives below.

Which of the following are objectives of this project? *

- [ ] Basic human rights / governance
- [ ] Cultural or sporting activities
- [ ] Disaster or humanitarian relief
- [ ] Education (general)
- [ ] Food security or agriculture

- [ ] Gender equality
- [ ] People with disabilities
- [ ] Poverty alleviation
- [ ] Protection of the environment
- [ ] Other

Working with Children

Direct Aid Program considers a child to be a person under the age of 18 years.

Will this project involve working with children? *

Do you have child protection guidelines for your project? *

If Yes, attach a copy of the guidelines   Attach a file:

Funding

* indicates a required field.

Direct Aid Program (DAP)

Form Preview

Please outline the total amount of funds you are requesting and breakdown of what the money will be spent on here. This includes materials, transportation of goods, building services

Please note it is not sufficient to simply refer to quotes, a detailed budget must be outlined here. Please attach two quotes for the purchase of any products.

Currency Type

Total Project Cost *

What is the total budgeted cost (dollars) of your project?

Applicant's contribution *

How much ae you contributing to the project?

Total Amount Requested *

What is the total amount being requested for this project?

Budget

Please provide a detailed budget

Item	Cost per item	Number of Items	Total cost	NGO contribution	Con don
EG: water pipe	EG: $20 per metre	EG: 50 metres	Local Currency or AUD	EG: $200	EG:
			Total:	Total:	Tot

Recurrent Costs

DAP funding cannot be used for recurrent costs.

Will the project have recurrent costs? *

Explain how you will recover recurrent costs. *

Additional Funding

Have you made any other application for funding for this project?

Project Details

* indicates a required field.

Why does this work need to be done?

Direct Aid Program (DAP)

Form Preview

Describe the specific issue or need you want to address (200 words recommended)

What are the planned activities?

Briefly list (bullet points) the specific activities that will take place and where they will take place (200 words recommended)

What are the expected outcomes of the project?

Describe three things you want the project to achieve in terms of benefits for participants and/or others. What will the project contribute to the community? What are the objectives?

How will you know if these outcomes have been achieved?

Describe three changes you will see if the expected outcomes if the project occur. How will you know you've met your objectives? Wht is your monitoring and evaluation plan?

Risk identification and management

What plans are in place to sustain the project once DAP project funding has ended? *

How will you meet maintenance, repair and operation costs in the future?

What problems will be encountered in delivering this project? *

☐ Child related risks

☐ Environmental risks

☐ Political risks

☐ Social Risks

How will you work to overcome them? *

Word count:
Must be no more than 200 words

Beneficaries

Describe the community and beneficiaries where the project will be implemented	

Include information about: population, livelihood, health, environment, education, distance from town or village. How was the proposal developed? Who was involved?

Who will benefit from the project? *	

Describe the estimated number, gender, age and location/region of these participating in the project. Must be no more than 150 words.

Funding Agreement

Conditions of funding

As a condition of this DAP funding, your organisation must ensure that no support or resources, including training, is provided to any criminal, illegal or terrorist entity.

Accordingly, your organisation must take all necessary steps to ensure that funding provided by us does not, directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities.

Does your Organisation directly or indirectly, contribute to any criminal, illegal or terrorist individuals or entities?	▪ Yes ▪ No

Branding

As a condition of this DAP funding, your organisation must ensure that the project is properly branded as an Australian Government/ Australian Aid funded project.

Will the project be promoted on social media?	▪ Yes ▪ No
Will the project be promoted in the local newspaper/press?	▪ Yes ▪ No
How else will you brand this project as an Australian Government funded project?	